



**OFFICE ORDER**

UCC-10178  
3/5/17

Sanction is hereby accorded for grant of earned leave to Mrs. Sarita Kakkar, Deputy Registrar, Directorate of Distance Education w.e.f. 15.05.2017 to 18.10.2017 (157 days) alongwith affix holidays, to visit United States of America (USA) without any financial liability upon the University, on the usual terms and conditions mentioned below:-

1. That she will not seek employment in the foreign country during the period of leave.
2. That she will not get the leave extended.
3. That she will exhibit a good conduct during her foreign visit.

Further, during the leave period, Sh. Kartar Singh Malik, Sr. most Superintendent, DDE will work as Public Information Officer of the Directorate, in addition to his present duties.

**REGISTRAR**

**Endst.No.EN-11/2017/P-504/4429-37**

**Dated: 02.05.2017**

A copy of the above is forwarded to the following for information and necessary action:-

1. Director, Directorate of Distance Education, M. D. University, Rohtak
2. SPIO, RTI Cell, M. D. University, Rohtak.
- ✓ 3. Director, University Computer Centre, M. D. University, Rohtak for uploading on University website at appropriate place.
4. Finance Officer, M. D. University, Rohtak.
5. Mrs. Sarita Kakkar, Deputy Registrar, DDE, M. D. University, Rohtak
6. Sh. Kartar Singh Malik, Superintendent, DDE, M.D. University, Rohtak
7. P.A. to Vice-Chancellor/Registrar (for kind information of the Vice-Chancellor/Registrar), M.D.U., Rohtak.
8. Assistant, EN-4 set, Estt. NT. Branch, M. D. University, Rohtak.

  
**Assistant Registrar (Estt. NT)**  
**for REGISTRAR**

CO

  
3/5/17